



**Rutland Children and Young People's Partnership  
(Subgroup of the Rutland Health and Wellbeing Board)**

**TERMS OF REFERENCE**

**December 2022 DRAFT**

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**1. Purpose**

- 1.1 The Rutland Children and Young People's Partnership, (known as the Partnership), through a collaborative partnership approach supports the development and improvement of services for children and young people 0 – 25 years in Rutland. The agreed vision and priorities are set out in the Children and Young People Strategy 2022-2025.
- 1.2 The Partnership aims to ensure that all children and young people in Rutland are happy, safe and successful and empowered to be the best they can be. This will be achieved through a focus on intervening early to avoid problems escalating.
- 1.3 The Partnership will work together to ensure that the improved and developed services which have been achieved in Rutland are maintained and sustained in the long term. Continued work with our families, our local commissioners and our decision makers will sustain the key elements of success, particularly through strong multi-agency partnerships to co-ordinate early help systems and moving into much more community-based, networked local solutions.

**2. Rutland Joint Health and Wellbeing Board**

- 2.1 The Partnership is a sub-group of the Rutland Health and Wellbeing Board (HWB) and thereby provides leadership, direction and assurance on behalf of the Rutland HWB.

The Partnership will:

- 2.2 Report to the Rutland HWB to ensure that the needs of children, young people and families in Rutland influence planning for health and wellbeing improvements across services and support the delivery of the Joint Health and Wellbeing Strategy.
- 2.3 Propose the scope for the plans for the health and wellbeing needs of children, young people and families in Rutland, and drive forward and oversee their delivery on behalf of the HWB.
- 2.4 Provide updates on the Partnership activity to the Health and Wellbeing Lead, to enable a quarterly report to be delivered to the HWB

- 2.5 Undertake monitoring of the Partnership action plan and escalate risks to delivery to the HWB and the corporate governance systems of partner organisations as appropriate

### **3. Our Aims**

- Every child lives in a happy and safe environment
- Children who do become looked after, or are receiving care, are supported to achieve the best emotional, physical and learning outcomes
- Children experience an aspirational and inclusive education offer in their community
- The emotional health and wellbeing of children in Rutland will be promoted

### **4. Membership**

- 4.1 The Membership of the Partnership will consist of:

- Lead Member Children's Services and Education
- Strategic Director for Children and Families - Rutland County Council.
- Head of Service, Children's Social Care - Rutland County Council.
- Head of Service, Early Intervention SEND and Inclusion - Rutland County Council.
- Head of Learning and Skills - Rutland County Council.
- Rutland Parent Carer Voice Representative.
- Early Years Provider Representative.
- 2 Head Teachers - Primary and Secondary Education Provision Representatives.
- Youth Offending Service.
- Leicestershire Constabulary.
- Healthwatch Rutland.
- Public Health Lead, Rutland and Leicestershire.
- LLR Integrated Care Board
- NHS Leicestershire Partnership Trust (Families, Children & Young People Division).
- UHL NHS Trust.
- Voluntary & Community Sector Representative.

- 4.2 Members of the Partnership will represent their parent organisation and/or their sector constituency. The members of the Partnership will act with the necessary delegated responsibility from their organisation and, where responsibility is delegated, take decisions on behalf of that organisation in relation to the work of the Partnership. Members will nominate appropriate and suitable representatives to attend Partnership meetings relevant to the topics for discussion and action. When representatives cannot attend, they will make every effort to put forward a deputy to attend in their absence.

### **5. Governance and Administration**

- 5.1 The Partnership is not a committee of the Council under s.101 of the Local Government Act 1972 and will have no delegated powers and is not subject to the rules under the 1972 Act and Part 8 of the Council's Constitution requiring public access to agendas and meetings. However, agendas and reports will be subject to access by request under the Freedom of Information Act 2000 unless an exemption applies to specifically requested information.

- 5.2 The Partnership will be accountable to the Rutland Health and Wellbeing Board.
- 5.3 The group will meet quarterly, where possible in advance of each Health and Wellbeing Board meeting.
- 5.4 To meet quorum, at least half of the group's membership must be in attendance.
- 5.5 Decisions will be made by a simple majority vote.
- 5.6 The group will be administered by an officer of Rutland County Council.

## **6. Chair**

- 6.1 The Chair of the Rutland Children's and Young People's Partnership will be the Portfolio Holder for Children and Young People.

## **7. Review Date**

- 7.1 These Terms of Reference will be reviewed as and when circumstances require

## **LINKS:**

Health and Well Being Strategy - <https://www.rutland.gov.uk/my-services/health-and-family/health-and-nhs/health-and-well-being-strategy/>